



FARM MANAGEMENT CANADA
GESTION AGRICOLE DU CANADA

Board of Directors Frequently Asked Questions

I am interested in being a candidate for the Board of Directors.
What are the requirements of a Director on the Board of Directors?

1. What is the length of a term as a Director?

Three (3) years.

2. How many terms may a Director serve on the Board?

A director may serve for a maximum of three (3) consecutive terms.

3. Number of Board members in total and representation across Canada?

The Board is comprised of nine (9) Directors from at least 4 out of the 6 membership categories. There is no assigned representation by region. All directors are elected by the membership on their individual merit.

4. What do the various membership categories represent?

Farmers (including Young Farmers) - individuals who are active farmers (young farmers are under 40 years of age at the time of election)

Provincial/Territorial Ministry Representatives - each of the thirteen Provincial and Territorial Ministries of Agriculture (or their equivalent Ministry or Department concerned with Agriculture in that Province or Territory) may nominate one of their employees or a representative of their choosing from their Province or Territory with a knowledge of Farm Business Management

Members at Large - non-farmer individuals (excluding Associations/Organizations, and Corporations)

Association/Organization - non-profit Associations and Organizations

Academic Institution - educational institutions dedicated to education and research

Corporate - capital Corporations (public or private)

5. How often does the Board meet and where?

While Board meetings will be called according to the needs of the organization, the following Board meetings are mandatory for Directors:

- Annual Meeting (summer)
- Governance Training & Orientation (fall)
- Business Planning (winter)
- Performance Review (spring)
- Quarterly Progress Review Meetings (summer, fall, winter, spring)

There will be one physical meeting of the Board held in conjunction with the annual Agricultural Excellence Conference held in a different province/territory each November or December. All other meetings will be held by videoconference. Digital polling is used to schedule virtual meetings at times convenient for Board members (typically between Noon and 7pm Eastern Time).

Directors serving Executive positions (Chair, Vice-Chair, Secretary/Treasurer) will be required to meet prior to each quarterly progress review meeting.

Once every three years, the Board undertakes a Strategic Planning exercise that requires additional meetings of the Board.

6. Are there numerous committees?

The Audit Committee is a standing committee of the Board. Additional committees may be formed ad hoc and based upon the needs of the organization and Board of Directors. Committee work occurs via videoconference and email.

7. Am I expected to be available for frequent videoconference calls?

Typically, Directors can expect 8 two-hour videoconference calls per year.

Directors serving Executive positions (Chair, Vice-Chair, Secretary/Treasurer) will also be required to meet prior to each quarterly progress review meeting.

Once every three years, the Board undertakes a Strategic Planning exercise that requires additional availability from Directors. Typically, 8-10 additional hours.

8. How many days per year will I invest in the work of the Board?

In order to satisfy Board roles and responsibilities, Directors will be expected to commit approximately 14 full days per year to Board activities. Reviewing background documentation, minutes, etc. may total approximately one (1) day per month.

9. What are the benefits of Board participation?

The Board of Directors plays a key role in setting the strategic direction of Farm Management Canada to help achieve its objectives and goals:

1. Increase awareness of the principles of farm business management and the potential gains of applying these principles in the management of a farm operation;
2. Improve farm business management in the areas of strategic planning, financial management, production economics, marketing, human resource management, farm transition and leadership development;
3. Increase the extent of the application of farm business management principles, skills and tools to achieve a positive change in management behaviour towards resilient and vibrant farm operations.
4. Ensure governing policies are followed and updated to reflect the evolving needs of the organization
5. Ensure sustainable growth and prosperity of the organization to continue to serve its mandate

Farm Management Canada plays an important role in promoting farm business management best practices, and providing Canada's farmers with leading edge resources and tools to reach their business goals. Helping set the strategic direction of Farm Management Canada, as well as the networking, learning opportunities, and industry insights gained by participation in the Board of Directors activities, is extremely gratifying.

10. Will I receive compensation and/or reimbursement of expenses, etc.?

All travel, accommodations and meal expenses incurred by Directors in carrying out the Board mandate or for duties beyond regular Board duties that have been approved by the Board and/or staff are reimbursable by Farm Management Canada as per *Treasury Board* guidelines.

11. How do I get involved? Where can I get further information?

Individuals who are residents of Canada, Farm Management Canada members in good standing and motivated to serve on the Board of Directors, are invited to submit a nomination form signed by two (2) current members in good standing to Farm Management Canada's Head Office via email to info@fmc-gac.com.

For more information about Farm Management Canada, visit www.fmc-gac.com.

Information about Farm Management Canada's current Board of Directors can be found at: www.fmc-gac.com/who-we-are.